



## COVID-19/coronavirus Communication to Clergy &amp; Administrators

**Operations**

- **PPP SECOND DRAW APPLICATION, LOAN FORGIVENESS, & EMPLOYEE RETENTION CREDIT UPDATES:**
  - It is advised by the accounting firm that works with the Archdiocese that if a parish has not yet submitted its PPP loan forgiveness application and intends to apply for a PPP 2<sup>nd</sup> Draw, the parish should submit its PPP 2<sup>nd</sup> Draw application and obtain funding prior to submitting its PPP loan forgiveness application.
  - The Archdiocese expects to offer a few options regarding service providers that can assist parishes and schools in applying for the Employee Retention Credit (ERC) for both 2020 and 2021 in the next week after service providers receive the final regulations and finalize their pricing.

**General Updates**

- **EASTER 2021 DURING COVID-19 PANDEMIC:**
  - As you prepare for this Easter, the Office of Communications is here to support you. Thank you to those who have sent requests for materials and resources already. Per the requests so far, we plan to offer:
    - An editable letter template to parishioners asking for their financial support, and letting them know what Easter looks like this year
    - Bulletin announcements
    - Easter graphics (similar to the “Gratitude” graphics for Christmas)
    - Links to outside resources for Lent and Easter
  - Please email [ocrequest@archspm.org](mailto:ocrequest@archspm.org) with additional requests for communications or materials that may be of help this Easter. When they are ready, we will make these resources available to all.

**Ministries**

- **LATEST HEADLINES FROM [THE CATHOLIC SPIRIT](#)**
  - [As COVID-19 spreads anxiety on top of symptoms, Catholic schools find success with in-person learning](#)
  - [Amid COVID’s challenges for people in recovery, ‘unapologetically Catholic’ Calix Society offers help](#)
  - [With parent guide, St. Agnes aimed to ease challenges of distance learning transition](#)

Find COVID-19 resources for parishes and schools - including those mentioned above - at [archspm.org/covid19resources](https://www.archspm.org/covid19resources).